

## BID NOTICE UNDER OPEN DOMESTIC BIDDING



[Date: 5<sup>th</sup>-March-2020]

[Cleaning and Compound Services for LDC Kampala Campus] - [Procurement Reference number: LDC/NCONS/2019-2020/00040]

1. Law Development Centre has allocated funds to be used for the acquisition of [*Cleaning and Compound Services for LDC Kampala Campus*].
2. The Entity invites sealed bids from eligible bidders for the provision of the above non consultancy services.
3. Bidding will be conducted in accordance with the **open domestic bidding** procedures contained in the Public Procurement and Disposal of Public Assets Act, 2003, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from [8:00Am-5:00Pm].
5. The Bidding Documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of [UGX 100,000].
6. Bids must be delivered to the address below at 8(c) at or before [11:00Am and 17<sup>th</sup> -April-2020]. All bids must be accompanied by a bid security of (UGX 1,500,000). Bid securities must be valid until (28<sup>th</sup>-September-2020). Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at [11:30 and 17<sup>th</sup>-April-2020]
7. There shall be a site visit at [*Law Development Centre Kampala Campus and 12:00Pm*] on the dates indicated in the proposed schedule in this notice.
8. (a) Documents may be inspected at: [*Law Development Centre Kampala Campus, Procurement and Disposal Unit, P.O.Box 7117, Kampala, Plot 339, Makerere Hill Road, Room 2.13*]  
(b) Documents will be issued from: [As stated in 8(a) above]  
(c) Bids must be delivered to: [As stated in 8(a) above]  
(d) Address of Bid Opening: [LDC Board Room]

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	<i>(5<sup>th</sup>-March-2020)</i>
b. Site visits	<i>(Within the first 7 working days of the bidding period)</i>
c. Bid closing date	<i>(17<sup>th</sup>-April-2020)</i>
d. Evaluation process	<i>(Within 20 working days from bid closing date)</i>
e. Display and communication of best evaluated bidder notice	<i>(Within 5 working days from Contracts Committee award)</i>
f. Contract Signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and SG's approval).)</i>

**Signature:**

**Frank .N. Othembi**

**Director, LDC**