



Law Development Centre

EMPLOYMENT OPPORTUNITY

The Law Development Centre (LDC) invites applications from qualified Ugandans to fill the following vacant teaching posts.

Applications should be addressed to **Head, Human Resource & Administration, Law Development Centre, P.O Box 7117 Kampala** and hand delivered to the Law Development Centre Reception. **Applicants should attach up-to-date Curriculum Vitae, certified copies of academic documents and any other relevant documents.**

Deadline for submission of application is Friday 22nd November, 2019 at 5:00pm

JOB TITLE:	PART-TIME LECTURER- DEPARTMENT OF LAW & CONTINUING LEGAL EDUCATION. (10 VACANCIES-KAMPALA CAMPUS). (05 VACANCIES - MBARARA CAMPUS)	SALARY SCALE: N/A
REPORTS TO:	HEAD – DEPARTMENT OF LAW & CONTINUING LEGAL EDUCATION	
JOB PURPOSE: <ol style="list-style-type: none"> 1. To teach the assigned subject(s) and offer coaching and guidance to students. 2. To assist the Head of Subject in planning and coordinating the delivery of lectures to students. 3. To support the Head of Subject in setting examinations and assessment of students' performance. 4. To contribute to the implementation of the Department's vision, policies and procedures that are appropriate to the relevant subject. 		
<u>DUTIES AND RESPONSIBILITIES:</u> <ol style="list-style-type: none"> 1 Teaching the prescribed subject or subjects in the department of Law & Continuing Legal Education. 2 Participating in the review of the teaching curriculum and the syllabus. 3 Participate in the design of courses in the department of Law & Continuing Legal Education. 4 Facilitation of learning and attending to students. 		

- 5 Attending departmental meetings and other activities.
- 6 Setting, administering and marking examinations.
- 7 Organising, conducting and marking students' assignments.
- 8 Preparation and production of teaching manuals for the department of Law & Continuing Legal Education.
- 9 Invigilation of examinations in the department of Law & Continuing Legal Education.
- 10 Supervising and assessing students during internship.
- 11 Any other relevant duties assigned to the employee by the Head of Department.

QUALIFICATIONS AND EXPERIENCE

- 1 A Bachelor of Law- LLB (Hon) Degree.
- 2 Postgraduate Diploma in Legal Practice from Law Development Centre.
- 3 Should be an enrolled advocate of the High Court of Uganda.
- 4 Masters in Law- LLM shall be an added advantage.
- 5 At least six (6) years' work experience teaching law in a recognized training institution or legal practice.

KEY COMPETENCIES

- i) The ability to conduct research and publish well researched materials.
- ii) Should be creative and innovative to make the courses relevant to the learners and the labour market.
- iii) He/she should be a person of high integrity.
- iv) The ability to produce quality results within set deadlines.
- v) Effective communication and interpersonal relations skills.
- vi) He/she should be a team player.
- vii) He/she should be self-driven with the passion to teach and assess students.